# Personal data processing policy

This privacy policy sets out how GNM uses and protects any information that you give GNM when you use this website.

GNM is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement. GNM may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes.

We may collect the following information, if provided on your contact form:

- your name, surname
- your company name and job title
- contact information including email address

### What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping.
- We may use the information to improve our products and services.

• We may periodically send promotional emails about new products, special offers or other information which we think you may find interesting using the email address which you have provided.

## Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

#### We use cookies

You can find out how the cookies are deployed on this website in the Cookie Policy section.

#### Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

## Controlling your personal information

You may choose to restrict the collection or use of your personal information if you were previously included to our mailing list and have agreed to us using your personal information for direct marketing purposes after having received the first email. You may change your mind at any time by unsubscribing from our campaigns.

This document will reflect any changes in the personal data processing policy by GNM. The policy is valid indefinitely until it is replaced by a new version.

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

The user can receive any clarifications on issues of interest regarding the processing of his personal data by contacting via e-mail <u>info@gnm.net</u>. If you believe that any information, we are holding on you is incorrect or incomplete, or wish to exercise your "right to be forgotten" and have your personal information deleted, please write to or email us as soon as possible to <u>info@gnm.net</u>. We will promptly correct any information found to be incorrect.